

CCCEP Accreditation Update

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Learning Objectives

- explain the rationale for the CCCEP guidelines and criteria for accreditation
- state the benefits and importance of obtaining CCCEP accreditation for Continuing Pharmacy Education (CPE) programming

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Learning Objectives - continued

- submit program applications which meet the CCCEP accreditation criteria
- raise your questions or concerns related to CCCEP accreditation process and procedures

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Outline

1. CCCEP history and background
2. Purpose and advantages of CCCEP accreditation
3. Key Accreditation procedures
4. Updates to CCCEP Criteria and Guidelines
5. Pilot Project
6. Questions and Discussion

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CCCEP Background

- Founded in 1973 to facilitate a national voice and to create standards for dealing with issues in CPE
- In prior years, CCCEP had a role in providing CPE (Pharmat, then original Canadian Home Study program)
- Role is now specific to accreditation and quality assessment

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About CCCEP

- Non-profit organization
- Office housed in Regina, SK
- Staffed by:
 - Part-time Executive Director
 - Part-time Administrative Assistant
- Policy development and oversight by CCCEP Council

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CCCEP Council

- Volunteer board
- Membership (total - 14)
 - Delegates appointed by each PRA
 - Delegates appointed by national bodies - AFPC, CFP, CPhA, CSHP
- Delegates from a variety of settings, including continuing professional development, regulatory, and academia
- Meet twice yearly, plus committees, teleconference, and electronic communications

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What is the purpose of CCCEP and accreditation?

- At the heart of all that we do is the pursuit of QUALITY learning opportunities for pharmacists
- Criteria and Guidelines document is fluid, changing to reflect evolving practice and the needs of our - and your - consumers

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Components of Quality

- Not an exhaustive list!
- Programs must:
 - Reflect current practice
 - Be evidence-based
 - Be objective
 - Be unbiased
 - Enhance participant knowledge
- What else do you see as components of quality?

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Components of Quality

- Appropriate topic and content (meet participant, provider, sponsor 'needs', meet SOP, etc)
- Well authored/presented by credible individual
- Appropriate educational strategies employed to enhance learning (and transfer to practice)
- 'Good' program delivery (accessible, functional, etc)

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Value of CCCEP accreditation

For the pharmacist...

- Assure quality of CPE
- Provide credible basis to select quality programs
- Offer uniform assignment and acceptance of CEUs across country
- Promote provision of appropriate, quality CPE to enhance the delivery of pharmaceutical care

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Value of CCCEP accreditation

For the provider and sponsor...

- Accreditation is national and portable
- Pharmacists recognize quality assurance
- Three year expiry date

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Value of CCCEP accreditation

For the provider and sponsor...

- Reduce/eliminate real or perceived bias and offer support should concerns arise
- Enhance disease state management
- Create alignment with company strategy/tactical planning

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Evolution of CCCEP Criteria and Guidelines

- Originally based on ACPE criteria in the United States
- Current criteria were approved by CCCEP Council and implemented in 2000
- Changes over the years have reflected:
 - Canada-specific issues and concerns
 - Housekeeping issues
 - ** Provider concerns**

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Accreditation Application

www.cccep.org

- Accreditation Criteria and Guidelines
- Application and other forms
- Application Fees and Report Timelines
Section 37 of Criteria

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Key Components

Prior to submission for CCCEP Evaluation

- Participant Learning Objectives
- Author/Presenter topic expertise
- External Expert Reviewers
 - Topic expertise
 - External to author, provider, sponsor
 - Live and Independent study programs
 - *Occasional* exemptions (i.e. - Conference) must be requested in advance

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Key Components

- Independent Study Programs
 - CCCEP Review Panel
 - Panels made up of practitioners from across Canada
 - Volunteer Commitment
 - Each panel reviewed ~10 programs in 2002-03
 - Post-test Questions

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Key Components

- Live Programs
 - Timeliness of submission prior to presentation date
- Web Programs
 - Must be reviewed on-line by CCCEP prior to going 'live' and prior to final accreditation
 - Web-specific interactive programs and print based programs

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Procedure for Updates to Criteria and Guidelines

- Communication to Executive Director
- Communication to CCCEP Council
- Evaluation and policy decision by CCCEP Council
 - *Would a revision to the criterion in question enhance the quality of the learning experience?*

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Pending Revisions

- Program Copyright

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Pending Revisions

- Disclosure Forms
 - Provider, author, ER, presenter

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Pending Revisions

- Publish Expiry Date

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Pending Revisions

- Conference Expiry Date

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Pending Revisions

Revised/Updated Programs

- Extended
 - Minimal revision from initial accredited program
 - Author and ER review
 - Same or similar post test
 - Panel Review exempt
 - Same File number with suffix
 - Expiry Date revised – further three years
 - Fee – to be determined

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Pending Revisions

Revised/Updated Programs

- Updated
 - All revisions from original must be identified
 - Author and ER review
 - All new post test
 - Panel Review required
 - Same File number with suffix
 - Expiry Date revised – further three years
 - Fee – to be determined

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Pilot Project – Approved Providers

- Three year Pilot Project
- Two larger, non-profit Canadian providers with proven expertise
 - Approved early 2003
- One additional non-profit provider preparing application
- Guidelines and standards based on the ACPE (American) system, and were adapted with their permission and guidance
- Evaluation Procedures under development

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Web Site

- www.cccep.org
- Guidelines and Criteria and Forms
- CCCEP Council Directory
- Watch For
 - 2003 CE Forum Abstracts, Handouts, Sponsors
 - CCCEP Criteria Revisions and Effective Date
 - Pilot Project - Approved Provider Criteria

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