



REQUEST TO REDUCE TAX DEDUCTIONS AT SOURCE FOR YEAR(S) \_\_\_\_\_

- Use this form to ask for less tax deductions at source for any deductions or non-refundable tax credits that are not part of the TD1 Personal Tax Credits Return.
All your income tax returns that are due have to be filed and amounts paid in full before you send us this form.
If you have deductible support payments that are the same or greater for more than one year, you can make this request for two years.
Send the completed form with all the supporting documents to the Client Services Division of your tax services office. You can find the addresses on our Web site at: www.ccr-a-drc.gc.ca/contact/tso-e.html, or by calling us at 1-800-959-8281.
We will notify you in writing within four to eight weeks, whether or not we approve your request.

Identification section containing fields for First name, Last name, Social Insurance Number, Address, City/Town, Province, Postal code, Residence, Telephone Business, Employer Name, Contact person, and Telephone and fax numbers.

Request to reduce tax on section with checkboxes for Salary and Lump sum, and a field for amount: \$ \_\_\_\_\_

Deductions or non-refundable tax credits section with categories: Registered retirement savings plan contributions, Child care expenses, Alimony or maintenance, or support payments, Employment expenses, Interest expense and carrying charges on investment loans, and Other—specify.

Certification section with a statement: 'I request authorization for my employer to take less tax deductions at source based on the information given. I certify that the information given in this statement is, to the best of my knowledge, correct and complete.' and fields for Signature and Date.